



# **SOUTH WAIRARAPA DISTRICT COUNCIL**

*Kia Reretahi Tātau*

## **Agenda**

**ORDER PAPER FOR AN EXTRAORDINARY MEETING  
TO BE HELD IN  
The Martinborough Hall, Texas Street  
MARTINBOROUGH  
ON  
30 October 2019**

**MEMBERSHIP OF COUNCIL  
His WORSHIP THE MAYOR  
Mr Alex Beijen**

Cr L Hay  
Cr R Fox  
Cr A Plimmer  
Cr C Colenso  
Cr B Jephson

Cr P Maynard  
Cr G Emms  
Cr B West  
Cr R Vickery

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY COUNCIL**





## **SOUTH WAIRARAPA DISTRICT COUNCIL EXTRAORDINARY MEETING Agenda 30 October 2019**

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### **NOTICE OF MEETING**

An extraordinary meeting will be held in Martinborough Hall, Texas Street, Martinborough on Wednesday 30 October 2019 at 7:00pm. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

#### **SWDC Affirmation**

**We pledge that we will faithfully and impartially use our skill, wisdom and judgement throughout discussions and deliberations ahead of us today in order to make responsible and appropriate decisions for the benefit of the South Wairarapa district at large.**

**We commit individually and as a Council to the principles of integrity and respect, and to upholding the vision and values we have adopted in our Long Term Plan strategic document in order to energise, unify and enrich our district.**

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### **Open Section**

- A1.** Apologies
- A2.** Declarations of interest
- A3.** Public participation  
*Only deputations speaking on the 2018/2019 Annual Report will be heard at this meeting.*
- A4.** Actions from public participation
- A5.** Extraordinary business

### **B. Decision Reports from Chief Executive and Staff**

- B1.** Adoption of 2018/2019 Annual Report  
*Stephen Usher and John Whittal (Audit NZ) in attendance*

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# SOUTH WAIRARAPA DISTRICT COUNCIL

30 OCTOBER 2019

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## AGENDA ITEM B1

### ADOPTION OF THE 2018/19 ANNUAL REPORT

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#### **Purpose of Report**

To present for adoption the 2018/19 Annual Report, and 2018/19 Summary Annual Report.

#### **Recommendations**

Officers recommend that Council:

1. *Receives the Adoption of the 2018/19 Annual Report.*
2. *Adopt the 2018/19 Annual Report (to be tabled).*
3. *Adopt the 2018/19 Summary Annual Report (to be tabled).*
4. *Delegate to the Mayor and Chief Executive to correct minor grammatical and other errors.*
5. *Delegate to the Mayor and Chief Executive authority to sign these reports.*

#### **1. Executive Summary**

The Draft Annual Report has been previously circulated and discussed at a workshop on 23 October 2019.

Audit New Zealand has completed their review of the Annual Report and the underlying information.

It is important to note the Annual Report, and the correctness of the disclosures, internal controls and the detection of fraud are SWDC's responsibility.

The audit process is at a high level and provides an opinion on whether the financial statements show a true and fair view of the operations for the year ended 30 June and as at that date. The audit is not designed to specifically look for fraud or irregularity.

#### **2. Discussion**

In general terms this annual report is little different from that presented earlier and discussed at the workshop.

Note 29 provides an explanation of the key budget vs actual variances.

A “representative copy” of the annual report and summary will be tabled on the 30 October, once adopted a final copy will be published.

Contact Officer: Jennie Mitchell, Group Manager Corporate Support

Reviewed By: Harry Wilson, Chief Executive Officer